



# Kenningtons Primary Academy

## *GDPR – Child Friendly Privacy Notice*

**2021**

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| Date of Approval | 4 <sup>th</sup> May 2021 |
| Review Duration  | LIVE                     |
| Date of Renewal  | -                        |


# Kenningtons Primary Academy



## GDPR – Child Friendly Privacy Notice


May 2021




- 1. Who are we?**  
We are your school. We help you learn and prepare you for the future.


-  **2. Why do we keep personal information about you?**  
We use the information to teach you and keep you safe.
- 3. What information do we keep about you?**  
It includes your name, where you live, who looks after you outside school, your health, and what you have learned.


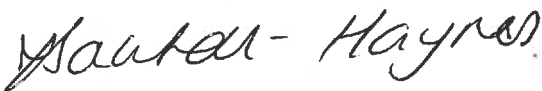

-  **4. How do we collect information about you?**  
We collect information from you and your family. We also get information from others, for example your council, doctor or social worker if they tell us.
- 5. How do we use your information?**  
We securely hold information about you so that we can teach you and keep you safe. Sometimes we have to share information about you. For example:

  - The Government Department for Education and Local Authority
  - With Examination Boards and Inspectors
  - When you take part in some of our activities – such as residential trips
  - Sometimes we may need to share your information if you are at risk of harm to yourself or others
-  **6. How long do we keep your information?**  
We keep your information as long as we need to help you or as long as the law needs us to.
- 7. Your rights**

  - We only keep information about you that we really need
  - We do not share it unless we have to
  - You have the right to know what we hold about you and have a copy
  - You can have incorrect information corrected

For more information please speak to the school office.

**This Policy was reviewed by IGS, approved by the Headteacher and ratified by the Governing Body. This is a 'Live Document' where reviews are on-going. It must be signed and dated by the Chair of Governors and Headteacher and displayed on the School Website.**

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| Signature of Chair of Governors:<br><br>Date: 4/5/21 | Signature of Headteacher:<br><br>Date: 4/5/2021 |
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