



# Kenningtons Primary Academy

## *Vehicle Access Policy*

**2020 - 2023**

Date of Approval	12 <sup>th</sup> November 2020
Review Duration	3 Years
Date of Renewal	12 <sup>th</sup> November 2023

# Kenningtons Primary Academy

## Vehicle Access Policy

November 2020



The Governing Body of the school is committed to ensuring the health, safety and well-being of all pupils, staff and visitors to the school.

### The Policy

1. Vehicles shall only be permitted to enter the school grounds via the main entrance gate on Tamar Drive.
2. Vehicles shall travel no further than the car park served by this access and obey any road markings.
3. No vehicles may enter onto any part of the school site beyond the car park.
4. Only Staff vehicles or Visitors vehicles may enter the car park.

### The Exceptions

1. Vehicles carrying equipment required for works to the school buildings or grounds, or an approved letting and which cannot reasonably be carried by any other means.
2. Vehicles associated with a school event or function.
3. Emergency vehicles.



### Conditions to be observed by exempt vehicles

1. Drivers to report to the school office immediately on arrival, where they will sign in.
2. Only then may drivers proceed with their vehicle onto the school grounds accompanied by a pedestrian.
3. The speed limit of **5mph** shall be observed at all times.
4. If children come into view the vehicle will stop.
5. Other than grounds maintenance, no vehicle shall drive onto grassed areas.
6. On leaving the school grounds, drivers shall report to the office to sign out.

NB - If any conditions are not adhered to or abused, the driver will be asked to leave the premises and not return. The Headteacher has the authority to admit or prevent vehicles from entering the school car park and ground.

**This Policy was approved by the Finance, Audit & Premises Committee on a 3-yearly cycle and ratified by the Governing Body.**

**It must be signed and dated by the Chair of Governors and Headteacher.**

Signature of Chair of Governors: 	Signature of Headteacher: 
Date: 12-11-20	Date: 12-11-20

